



The Bridge of Lubbock

1301 Redbud Ave. • P.O. Box 667 • Lubbock, TX 79408 • 806.687.0772 • Fax 806.993.8383

Bridge 2 Success or Reaching Our Kids Internship

(Unpaid)

The Bridge of Lubbock is a faith based non-profit organization which seeks to empower at risk students to create a new vision for their future.

Bridge 2 Success is an after-school mentoring program for at-risk students in grades 6-8. The program meets every Tuesday and Thursday from 4:30 pm – 6 pm. Interns would need to be available minimally on Tuesday and Thursday from 2:00 pm – 6:30 pm to assist with the delivery of the program. Interns would also serve as a mentor to students in the program.

Interns will assist with the planning and organization of the program during other times and participate in field trips as scheduled.

Some responsibilities could include:

- Develop and implement curriculum
- Develop and maintain all records, policies and procedures for Bridge 2 Success.
- Develop strategies for recruiting and referring students into Bridge 2 Success.
- Develop and maintain relationships with students and families.
- Develop a network of volunteers to assist with the delivery of Bridge 2 Success curriculum.
- Develop a network of donors who feel connected to the overall vision of Bridge 2 Success.
- Maintain statistics, relevant demographic data and anecdotal stories that illustrate the effectiveness of Bridge 2 Success that can be included in grant and special funding requests.

Qualifications:

- Successfully pass a criminal background check
- Christian
- Independent self-starter with good problem solving skills and an ability to work with the details while seeing the big picture.
- Conflict resolution skills
- Ability to multi-task.
- Ability to stay organized in a chaotic environment.
- Ability to work in stressful conditions.
- A team player.
- Ability to work flexible schedule as needed.

Interested candidates will email a cover letter and resume to admin@bridgeoflubbock.org. The cover letter must indicate the candidate's specific objectives for an internship and how The Bridge of Lubbock will enhance their educational goals.